WorkCentre® 4250/4260
Black and White Multifunction System

WorkCentre 4250U

A powerful copier with automatic two-sided copy and optional faxing capabilities

WorkCentre 4250S/4260S

A powerful multifunction system with automatic two-sided copy/print/scan, 600-sheet input capacity and Colour Scan to Email, Scan to Network and Scan to USB memory drive

WorkCentre 4250X/4260X

All the features of the WorkCentre 4260S plus Embedded Fax and LAN Fax

WorkCentre 4250XF/4260XF

This configuration adds a 500-sheet paper tray, 2000-sheet High Capacity Feeder and Finisher

	WorkCentre 4250U	WorkCentre 4250S/4260S	WorkCentre 4250X/4260X	WorkCentre 4250XF/4260XF
Output Speed				
Single Sided	Up to 43 (4250)/ 53 (4260) ppm A4 (210 x 297 mm)			
Automatic Two-Sided	Up to 17 (4250)/ 24 (4260) ppm A4 (210 x 297 mm)			
Paper Handling - Input				
Duplex Automatic Document Feeder				
Capacity¹	100 sheets			
Sizes	Custom Sizes: 70 x 152 mm to 216 x 356 mm			
Weights	50 to 120 gsm			
Bypass Tray				
Capacity¹	100 sheets			
Sizes	Custom Sizes: 99 x 147 mm to 216 x 356 mm			
Weights	60 to 200 gsm			

¹ Paper capacities are based on 75 gsm stock; capacities will vary with different weight stocks.

Detailed Specifications 1

WorkCentre 4250/4260

Media Types	Plain paper Envelopes Labels Transparencies Card Stock Recycled Punched Pre-printed Heavyweight Archive Postcards

Tray 1 (Standard)	
Capacity[1]	500 sheets
Sizes	Custom Sizes: 99 x 147 mm to 216 x 356 mm
Weights	60 to 105 gsm
Media Types	Plain paper Envelopes Labels Transparencies Card Stock Recycled Punched Pre-printed Archive Postcards

Tray 2 (Standard on 4250XF/4260XF)	
Capacity[1]	500 sheets
Sizes	Custom Sizes: 99 x 147 mm to 216 x 356 mm
Weights	60 to 105 gsm
Media Types	Plain paper Envelopes Labels Transparencies Card Stock Recycled Punched Pre-printed Archive Postcards

[1] Paper capacities are based on 75 gsm stock; capacities will vary with different weight stocks.

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High Capacity Feeder (Standard on 4250XF/4260XF)	
Capacity[1]	2000 sheets
Sizes	Custom Sizes: 148 x 210 mm to 216 x 356 mm
Weights	60 to 105 gsm
Media Types	Plain paper Card Stock Recycled Punched Pre-printed Archive Postcards

Paper Handling - Output	
Standard Output	500 sheets
Finishing	Offline Convenience Stapler: 50-sheet, single position (standard on 4260XF)

Print (available with all configurations except 4250U model)	
First-Page-Out-Time	4250: As fast as 8 seconds 4260: As fast as 6 seconds
Print Resolution	600 x 600 dpi (up to 1200 x 1200 enhanced image quality)
Memory (Std/max)	256 MB / 512 MB
Processor	500 MHz
Hard Disk Drive	80 GB (Standard)
Language Support	Postscript® 3™ compatibility PCL® 5e emulation PCL® 6 emulation
Connectivity	USB 2.0, 10/100 Base-TX Ethernet Direct connect via USB (4250U only)
Printing Features[2]	Custom page size Watermark Secure Print Sample Set Delayed Print Cover Selection Paper Selection by Attribute Toner Saver N-Up Image Rotation Saved Settings Booklet Creation Fit to New Paper Size Collation Print to / From Hard Drive Print from USB Memory Drive

[1] Paper capacities are based on 75 gsm stock; capacities will vary with different weight stocks.

[2] Print from USB memory drive enables print features on 4250U model

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Print Drivers	Microsoft® Windows® 2000/2003 Server/XP/XP Professional/Vista Mac OS® X version 10.3 and above Sun Microsystems Solaris™ 9/10 Linux Red Hat® ES Fedora™ Core 4 SUSE IBM AIX® 5 HP-UX 11.0/11i Novell NetWare® (IP only) SCO® Xerox Global Print Driver Xerox Mobile Express Driver
Font Capability	136 PostScript® fonts 80 PCL® fonts

Copy

Document Scanner	Duplex Automatic Document Feeder with 100-sheet capacity
Sides (input:output)	1:1, 1:2, 2:2 and 2:1
Quantity	1 to 999
Resolution	600 x 600 dpi
Concurrency	Concurrent scanning and printing
First-Copy-Out-Time	4250: As fast as 7 seconds 4260: As fast as 5 seconds
Copy Features	Collation Reduce/Enlarge 25 to 400 % (from Platen and ADF) Book Copying Mixed-size Originals Edge Erase Image Shift Booklet Creation Covers Lighten/Darken Transparency Separators Multi-up ID Card Copy Copy to Hard Drive Background Suppression Poster

Fax

Embedded Fax, LAN Fax (Optional on 4250U and 4250S/4260S – 1 line), Network Server Fax Enablement (Optional)

Fax Speed	33.6 Kbps
Memory	80 GB
Resolution	Up to 600 x 600 dpi (superfine) resolution
Compression	MH, MR, MMR, JPEG and JBIG
Fax Features	Colour Fax Send Address Book Polling Mailboxes Forward to Fax / Email Secure Fax

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Scan[3]	
Capability	Black and white and colour scanning
Concurrency	Scan while the system is printing copy or network print jobs, or while it is transferring scan to network or fax jobs
Input Speed	Black and white: Scan up to 53 ipm (A4) Black and white Text and Photo: Scan up to 53 ipm (A4) Colour: Scan up to 24 ipm (A4)
Resolution	600 x 600 dpi 400 x 400 dpi 300 x 300 dpi (colour maximum) 200 x 200 dpi 100 x 100 dpi 72 x 72 dpi
Maximum Scan Area	218 x 400 mm
Network Protocol	FTP HTTP HTTPS SMB
File Formats	TIFF Multipage TIFF JPEG PDF
Supported Scan Destinations	Scan to Email Network Scanning Network Scan to TWAIN/WIA applications Scan to USB Memory Drive[3]
Scan to Email	• Direct document email from device • Manual or directory Exchange/Notes/LDAP address searching • "From" field auto-populated from LDAP (only when authentication is used)
Network Scanning	Uses templates to send scanned images to predefined locations
Scan to USB	Scans can be loaded directly onto a user's portable USB storage device
Scanning Solutions	
Scan to PC Desktop® Personal Edition (1 Seat)	A desktop and server-based offering that provides document imaging, archiving, editing and organisation tools • ScanSoft PaperPort – image viewing and file management software • ScanSoft OmniPage (for desktop/client installation) – OCR and file format conversion software • Image Retriever – provides fully automated retrieval of scanned images direct from a scan enabled Xerox WorkCentre to individual desktops

Accounting[4]	
Xerox Standard Accounting	
Tracking	Copy, Print, Fax and Scan usage
Accounting	Up to 500 User accounts Up to 250 General accounts Up to 250 Group accounts
Features	Enable/disable via the web UI or the GUI in tools, admin can manage the feature remotely via the web UI, Data can be exported via a CSV file, user required to enter XSA ID into the print driver when submitting a print job, similar to secure print.
Network Accounting Enablement (Optional)	Enhanced Network Accounting with up to the minute data on how the device is being used; comprehensive management and enterprise scale tracking and reporting of device usage of copy, print, scan and server fax. Various options available through Xerox Alliance Partner solutions. For details visit www.xerox.com

[3] Scan to USB memory drive enables scan features on 4250U model

[4] Not available on 4250U model

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Accounting Control	Xerox Standard Accounting Network Accounting (with third party integration) Supports Foreign Device Interface

Security

Security Features	**WorkCentre 4250U only** Image overwrite security Secure Print (enabled with Print from USB Memory Drive) Secure Fax (enabled when Fax Kit is added) **WorkCentre 4250S/4260S, 4250X/4260X, 4250XF/4260XF** Image overwrite security Network Authentication 802.1x SNMPv3 Audit log HTTPS (SSL) Secure Print Secure Fax (enabled when Fax Kit is added) IPSec Secure LDAP IPv6 Xerox Secure Access

Device Management

Xerox CentreWare® Web

- A Web-based server application for network administrators that permits Web browser-based device management from any workstation, whether running Windows or UNIX or any other operating system
- Works with any SNMP-managed printer from any manufacturer
- Provides help with device discovery and installations, health checks and troubleshooting, and device upgrades, as well as basic accounting and asset management

Xerox CentreWare® Internet Services - Integrated Device Web Page

Device Status	Web server embedded • Tray status/contents • Consumables status
Print Queue Viewing	Complete job print queue management—hold, release, promote and delete
Job Submission	Print-ready files (PS, PCL, TIFF, PDF) Output feature selection
Device Administration	Allows simple, remote installation setting of configuration options and management of the device
Browsers	Windows® XP, 2000: Netscape Navigator®, Firefox® Microsoft® Internet Explorer Macintosh® 9.x/OS X: Netscape Navigator® 6.x, Apple® Safari™, Firefox® Linux: Netscape® 6.x

Device Specifications

Duty Cycle

4250: Up to 200,000 pages per month
4260: Up to 250,000 pages per month

Recommended Monthly Print Volume

4250: Up to 20,000 pages per month
4260: Up to 30,000 pages per month

Rated Engine Life

Up to 1,500,000 pages

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Power Consumption	
Printing	794 watts
Standby	111 watts
Power save	20 watts
Warm up (from power save)	First Print: As fast as 32 seconds User Interface ready and programmable: 2 seconds
Warm up (from power on)	First Print: 73 seconds (maximum) User Interface ready and programmable: 54 seconds (maximum)
Operating Temperature Range	10˚ to 32˚ C
Storage Temperature Range	-20˚ to 40˚ C
Maximum Humidity Range	20 % to 80 %

Dimensions and Weights	Width	Depth	Height	Weight
4250U/4250S/4260S	622 mm	483 mm	648 mm	44 kg
4250X/4260X	622 mm	483 mm	648 mm	44.5 kg
4250XF/4260XF	1,003 mm	660 mm	1,168 mm	93 kg
Package Dimensions	**Width**	**Depth**	**Height**	**Weight**
4250U/4250S/4260S	815 mm	602 mm	701 mm	51.6 kg
4250X/4260X	815 mm	602 mm	701 mm	51.9 kg
4250XF/4260XF	660 mm	876 mm	2,032 mm	126.5 kg

Certifications	
	FCC Part 15, Class A, FCC Part 68, Listed UL 60950-1/CSA 60950-1-03, CE Mark applicable to Directives 2006/95/EC, 2004/108/EC and 1999/5/ EC, Section 508 ADA

What Comes in the Box	
	WorkCentre 4250/4260 Starter Toner cartridge (12,000 print capacity)[5] Drum cartridge (80,000 yield)[6] Software and documentation CD, User manual, Quick Installation guide and Warranty booklet. Power cord Fax phone cord (X and XF configurations)

[5] Declared Yield in accordance with ISO/IEC 19752. Yield will vary based on image, area coverage and media used.

[6] Yield will vary depending on job run length, media size and orientation.

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Supplies and Options	Description	Order Number
	Toner Cartridge – approx. 25,000 pages[5]	106R01409
	Drum Cartridge – approx. 80,000 pages[6]	113R00755
	Maintenance Kit – 200,000 pages[6]	115R00063
	Network Accounting Kit	098S04928
	Network Fax Server Kit	098S04931
	1-line Fax Kit (4250/4260) UK/NL/BE/FR/IE 1-line Fax Kit (4250/4260) FI/DK/NO/SE 1-line Fax Kit (4250/4260) DE/AT/CH/IT/ES/PT/GR	498K18850 498K18860 498K18870
	256 MB Memory	098N02200
	500-Sheet Paper Tray	098N01524
	Cabinet Stand (with storage)[7]	097S03677
	Stand (without storage)[8]	097S03678
	2000-Sheet High Capacity Feeder	097N01684
	Integrated Finisher (500-sheets, 50-sheet stapler)	097N01715
	Staple Cartridge (3 x cartridges x 5,000 staples each)	008R12941
	Foreign Device Interface Kit	097N01676
	Xerox Secure Access Kit EU with HID 125KHz card reader EU with Magstripe card reader EU with Legic card reader EU with Mifare/HID iClass card reader	 301N26440 301N26450 301N26460 301N26470

Country of Origin

Manufactured in Korea

[5] Declared Yield in accordance with ISO/IEC 19752. Yield will vary based on image, area coverage and media used.

[6] Yield will vary depending on job run length, media size and orientation.

[7] Requires one additional 500-sheet paper tray

[8] Requires three addiitonal 500-sheet paper trays

Supplies Recycling Programme

Consumables for the WorkCentre 4250/4260 are part of the Xerox Green World Alliance Supplies Recycling Programme. For more information, please visit the Green World Alliance website at www.xerox.com/gwa.